

8 October 2018



Dear Parents of P1 Students

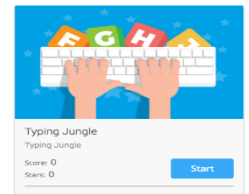
### P1 Touchtyping Lessons

To equip our P1 students with basic touchtyping skills, we would like your child to complete selected touchtyping lessons available on the TypingClub website. This will support him/her in his/her ICT integrated lessons from Primary 2 onwards.



#### How to access the lesson?

1. Go to [www.typingclub.com](http://www.typingclub.com) using Google Chrome browser.
2. Click Login.
3. Enter your child's user name and password. For the login details, please refer to his/her Typing Booklet.
4. Click on 'Typing Jungle' to start the lesson.



#### What Will Your Child Need to Do?

Your child's Form Teachers will conduct the first two lessons in school. After which, your child will complete the rest of the touchtyping lessons (Lesson 3 to 8) during the PSLE Marking Days. Each lesson will take about 30 min to 1 h to complete.

If needed, you may help your child access the website at home. However, your child should go through all the lessons on his/her own so that he/she can pick up the proper touchtyping skills.

The following is the list of lessons that your child will be going through. You may want to help him/her plan the schedule for the six lessons.

Lesson	Per Session	Lesson focus
1	1 h each (done with FT in school)	• Log in to account
2		• Practise using the "f, j and space keys"
3	30min – 1h each	• f, j, k, d, s, l, a, & and ;
4		• g, h & ; r, u, e, i and space
5		• w, o, q, y, p, t, v, m, c, &
6		• x, &, /, b, n, z, 'tab' and 'enter' buttons
7		• 0, 1, 2, 3, 4, 5, 6, 7, 8, 9
8		• use of symbols: !, @, #, \$, %, &, *, (, )
		• Use the Shift Key in typing capital letters and ?

It is recommended that your child use a computer to complete the activities to familiarise himself/herself with the positioning of the keys on a keyboard. Do contact your child's Form Teacher if you have further queries about the programme. Please acknowledge the receipt of this letter and share any concerns you may have via the link: <https://goo.gl/forms/Vqjqls8cKumrHq03>.

Thank you for your continued support in your child's learning.

Yours sincerely  
Mdm Dewi Juliana  
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