

22 March 2018

Dear Parents

Conduct of Emergency Exercise on Wed, 18 Apr 18

We wish to inform you that the school will be conducting an emergency exercise on Wed, 18 Apr 18 between 9 am to 12 pm. The entire exercise will involve a Lockdown Drill and an evacuation of selected school population to the neighbouring school, **Nan Chiau Primary School (NCPS)**, which is designated as an External Holding Area (EHA) for the school population in the event the school premises is declared unsafe due to an emergency. This exercise aims to train the staff and students to be prepared to respond to a security incident or threat in the school premises and be familiar with the evacuation procedures to the designated EHA under such circumstances. In view that the school is conducting this exercise for the first time, we will only involve the P5 & P6 students for the evacuation to the EHA. The rest of the school population will remain in school after the Lockdown Drill.

This emergency exercise is a collaborative effort between the School, the Ministry of Education's Security & Emergency Planning Office (SEMPO) and the Singapore Police Force (SPF). There will also be ambulance and police car entering the school during the exercise. We seek your understanding should you be turned away from the school during the period of the exercise.

Our teachers would soon be conducting a briefing to your child before the exercise and we seek your **assistance to prepare your child on Wed, 18 Apr 18 to have the following** before coming to school:

1. Your child should have breakfast that morning before coming to school.
2. Do pack some light/dry snack for your child as recess will be late that day. In view of the exercise, the recess for the levels are tentatively planned at 10 am for P1 & P2, 10.30 am for P3 & P4 and 11 am for P5 & P6.
3. Ensure your child brings his or her water bottle.
4. Your child should put on PE attire that day.

We would also appreciate your assistance if you could take time to reinforce in your child the importance of safety and emergency preparedness, not only in the context of school but also as a nation that every Singaporean should be vigilant and be prepared for any emergency. We would like to take this opportunity to refer you to the SGSecure website, <https://www.police.gov.sg/sgsecure>, which contains information on the community's response to the threat of terrorism. SGSecure is a national movement to sensitise, train and mobilise Singaporeans to play a part to prevent and deal with a terrorist attack. It is our community's response to safeguard our way of life against terrorism and community strife.

We would also like to encourage you to download the SGSecure app on your mobile phone by scanning the QR code below to receive important alerts during major emergencies. It will also allow you to seek assistance and provide information to the authorities during such times.



Please take note that students will be dismissed as usual at 1.30 pm on that day of the exercise. If you need further clarifications on the above matter, please do not hesitate to contact your child's Form Teacher or our Operations Manager, Mr Augustine Ng, for assistance. We wish to assure parents that the school would take the necessary steps to ensure the safety and well-being of students during the Lockdown and EHA drill.

Yours sincerely
Mr Patrick Chan
Vice-Principal (Administration)