



20 August 2018

Dear Parents of Primary 1 & 2 Students

Holistic Assessment Reports for Term 3

The main purpose of holistic assessment is to provide meaningful feedback on how students are doing in achieving specific learning outcome. To this end, the school has designed a set of learning objectives for the various subjects. They serve to indicate the various aspects of your child's development and achievements. The descriptors given are derived from the daily classroom interactions and observations made by the teachers.

You will be able to access your child's Holistic Assessment Reports for Term 3 via MC Online with effect from **Fri, 24 Aug 18**. Attached is a step-by-step guide to accessing your child's reports for the various subjects.

We hope that these reports will enable you to better guide your child in his/her learning. Should you have any queries, please feel free to call or email your child's Form Teacher.

Thank you for your continued partnership.

Yours sincerely
Mrs Lee-Koh SC
Principal

Acknowledgement Slip (Please return this portion to the Form Teacher by Wed, 22 Aug 18)

Re: Holistic Assessment Reports for Term 3

I have noted the contents of the letter to parents dated 20 Aug 18 on Holistic Assessment Reports for Term 3.

Name of Child : _____

Class : _____

Name of Parent : _____

Signature : _____

Springdale Primary School

71 Anchorvale Link Singapore 544799

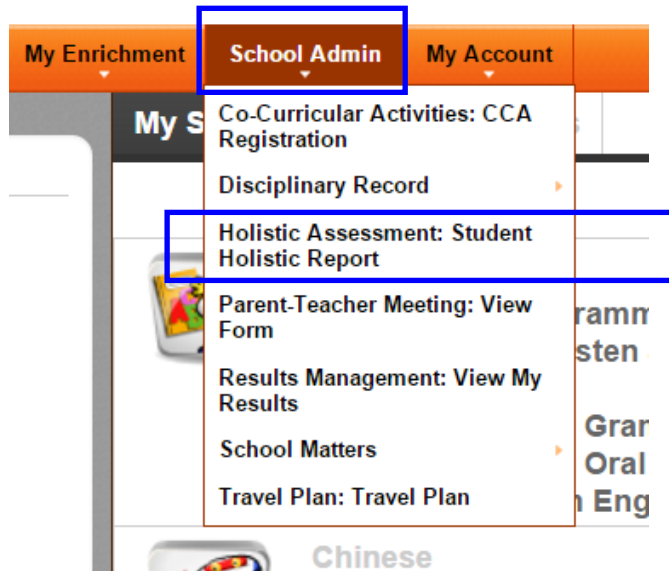
63157600 (O) 63153351 (F)

www.springdalepri.moe.edu.sg

springdale_ps@moe.edu.sg

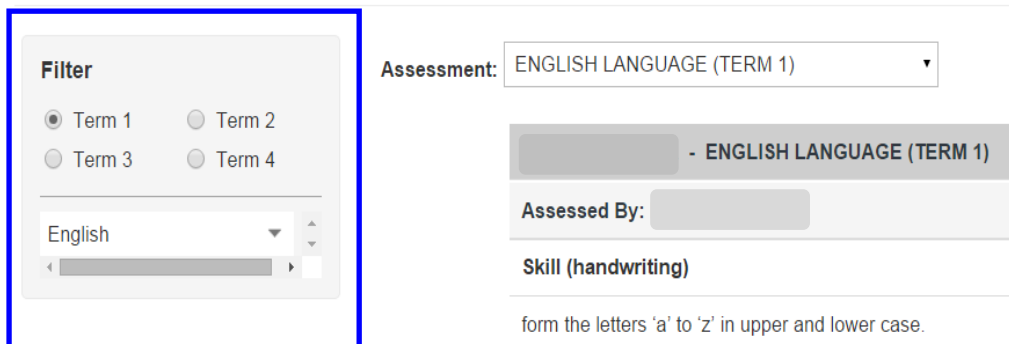
Instruction to access Student's Holistic Assessment (HA) Report

1. Login to Mconline portal.
2. Look for "School Admin" at the toolbar at the top of the page.
3. Click on "Holistic Assessment: Student Holistic Report".



4. Click on the correct Term (Term 3) and select the subject report you would like to view at the left side of the page.

My Report

A screenshot of the 'My Report' page. On the left, there is a 'Filter' section with radio buttons for 'Term 1', 'Term 2', 'Term 3', and 'Term 4'. The 'Term 3' radio button is selected. Below the radio buttons is a dropdown menu showing 'English'. On the right, there is an 'Assessment:' dropdown menu showing 'ENGLISH LANGUAGE (TERM 1)'. Below this, there is a greyed-out area with the text '- ENGLISH LANGUAGE (TERM 1)'. Further down, there is an 'Assessed By:' field, a 'Skill (handwriting)' section, and a text area containing the text 'form the letters 'a' to 'z' in upper and lower case.'

5. These are the reports that are available for your viewing in Term 1 & 3:

Term 1	Term 3
English Language	English Language
MT Languages (Chinese, Malay or Tamil)	MT Languages (Chinese, Malay or Tamil)
Mathematics	Mathematics
Art	Art
Music	Music
General	General
	Physical Education

6. There are a few items under the “General” report, mainly:

- ✓ Form Teacher’s Remarks
- ✓ Learning Attitude
- ✓ Social & Moral Development

To access these reports, ensure that you have selected “General” report at the left side of the page. Then, click on the drop-down arrow at the end of the [Assessment](#) box.

The screenshot shows a web interface with a 'Filter' section on the left and an 'Assessment' dropdown menu on the right. The 'Filter' section has four radio buttons for 'Term 1', 'Term 2', 'Term 3', and 'Term 4', with 'Term 1' selected. Below the radio buttons is a dropdown menu with 'General' selected. The 'Assessment' dropdown menu is set to 'Form Teacher's Remarks (Term 1)'. Below the dropdown menu, there is a section titled 'Form Teacher's Remarks (Term 1)' with a sub-section 'Assessed By:' followed by a greyed-out name. Below this is a 'Back to Top' button. At the bottom, there is a 'Teacher's Feedback' section with the text 'Good work!'.