

16 October 2017

Dear Parents

Completion of new Sheltered Walkway from School Side Gate to Foyer

Further to our Letter to Parents dated 2 Oct 17, we are pleased to inform that the school has just been granted the Certificate of Statutory Completion (CSC) by the Building Construction Authority (BCA) for the newly constructed sheltered walkway linking the Side Gate to the school Foyer. With this CSC granted, the school will be allowed to use the sheltered walkway **wef Wed, 25 Oct 17**.

With the opening of the new sheltered walkway, the school will:

- ✓ Re-open the Side Gate beside the security office to allow students who walk to enter or leave the school.
- ✓ Allow parents who drive to enter the school via the Main Gate to **drop off and/or pick up** their child in the morning and afternoon according to the stipulated timings mentioned.

Please assist to inform your child of the above before he or she returns to school next Wed, 25 Oct 17 after the PSLE Marking Exercise.

We would also like to reiterate to parents some safety consideration. More specifically, if you are driving and entering the school via the Main Gate to drop off and/or pick up your child at the Foyer, please take note of the following:

- ✓ Always alight and/or pick up your child nearest to the kerb safely at the designated pick-up/drop-off area along the Foyer.
- ✓ Train your child to take his/her bag with him/her and then alight quickly so as to minimise build-up of traffic at the Foyer or along the driveway.
- ✓ You are allowed to drop off your child before 7.25 am in the morning. During school dismissal, you are only allowed to enter when all our school buses have left the school compound which is after 1.40 pm.
- ✓ Once you have dropped off or picked up your child at the Foyer, please drive off as soon as it is safe to do so to make space for the other incoming vehicles.
- ✓ Cooperate with any traffic marshal and security officers stationed in the school compound to ensure safety and smooth traffic flow.
- ✓ Follow all traffic rules and do not drive recklessly or make illegal/unsafe manoeuvres when your vehicle is inside the school compound.
- ✓ Do be patient and not sound the horn indiscriminately.
- ✓ Do send your child to school earlier so as to avoid being stuck in the jam in the school compound and along Anchorvale Link.

If your child is in our Student Care Centre (SCC)@Springdale or MOE Kindergarten (MK)@Springdale, we would like to reiterate the following:

SCC@Springdale

- ✓ Do contact the Centre Supervisor or Teachers at the SCC in advance if you intend to drive and pick up your child at the Foyer in the evening, so that your child may be brought to the Foyer to wait for your arrival.
- ✓ If you do arrive early and you foresee it would take a while before your child is brought to the Foyer, please park your vehicle at the Visitor Lots available. Otherwise, we seek your cooperation to park at the nearby HDB carparks.

MK@Springdale

- ✓ Before 7.25 am, together with your primary school child, you may **drop off your MK child accompanied by a caregiver** at the Foyer.
- ✓ At 7.30 am, the school main gate will be closed for the morning Assembly.
- ✓ After Assembly, at about 7.40 am to 8.05 am, the school main gate will re-open to allow parents to **drop off their MK child accompanied by a caregiver** at the Foyer. MK parents driving to school without an accompanied caregiver may park at the Visitor Lots subject to availability. If the Visitor Lots are occupied, parents are requested to park their vehicles at the nearby HDB carparks. After alighting, please walk alongside the carpark & cross over at the pedestrian crossing in front of the main gate.
- ✓ At 8.05 am, the main gate will be closed.
- ✓ At 12 pm, during the MK dismissal for the morning session, the main gate will be opened from 12 pm to 12.10 pm to allow MK parents to drop off their caregivers at the Foyer. Parents are to leave the school compound immediately as no parking is allowed. The school gate will be closed after 12.10 pm.
- ✓ At 1 pm, during the MK arrival for the afternoon session, no entry of vehicle is allowed via the main gate as school prepares for the daily mass dismissal at 1.30 pm.
- ✓ From 5 pm to 6.45 pm, parents may enter the school and park at the Visitor Lots. Again, parents are reminded to walk towards the main gate and cross at the pedestrian crossing to enter MK to pick up your child.

For safety reasons, parking at the Visitor Lots is not allowed during the morning peak hour before 7.30 am. We also appeal to all parents not to park your vehicle illegally at unauthorized locations in school premises (including the Foyer) when you are in the school for the purpose of pick-up/drop-off.

We seek your full cooperation and understanding to strictly follow the above advisory. More importantly, this will help to ensure the safety of everyone, particularly our students who are still young and unable to fully comprehend road safety and the possible dangers posed.

We would also like to take this opportunity to remind parents that there will be no school from Thu, 19 Oct 17 to Tue, 24 Oct 17 (4 days) in view of the PSLE Marking Exercise which is scheduled to take place during this period. As such, please do not send your primary school going children to school during these 4 days.

Thank you for your kind attention.

Yours sincerely
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Vice-Principal (Administration)

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