

27 February 2017

Dear Parents of Primary 2 Students

Holistic Assessment Reports

We refer to our earlier letter dated 23 Jan 17 on Holistic Assessment. As mentioned, assessment is an integral part of the interactive process of teaching and learning. The main purpose of holistic assessment is to provide meaningful feedback on how students are doing in achieving specific learning outcome.

To this end, the school has designed a set of learning objectives for the various subjects. They serve to indicate the various aspects of your child's development and achievements. The descriptors given are derived from the daily classroom interactions and observations made by the teachers.

You will be able to access your child's Holistic Assessment Reports for Term 1 via MC Online with effect from Fri, 3 Mar 17. Attached is a step-by-step guide to accessing your child's reports for the various subjects.

We hope that these reports will enable you to better guide your child in his/her learning. Should you have any queries, please feel free to call or email your child's Form Teacher.

Thank you for your continued partnership.

Yours sincerely
Mrs Lee-Koh SC
Principal

Acknowledgement Slip

(Please return this portion to the Form Teacher by Wed, 1 Mar 17)

I have noted the contents of the letter on Holistic Assessment Reports dated 27 Feb 17.

Name of Child : _____

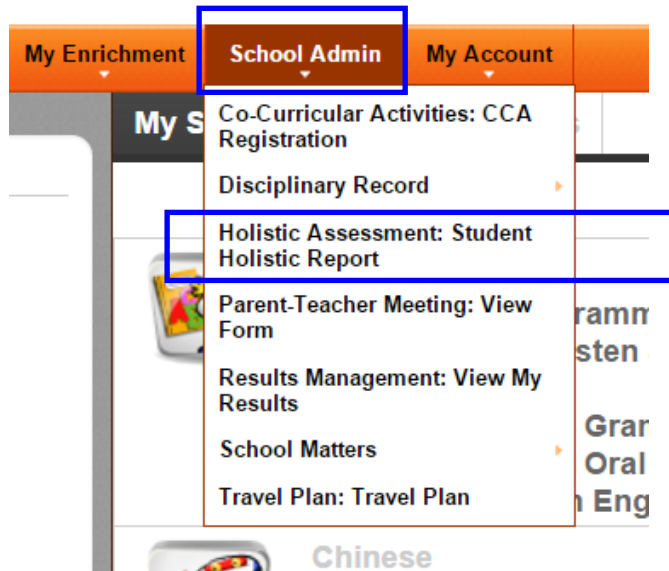
Class : _____

Name of Parent : _____

Signature : _____

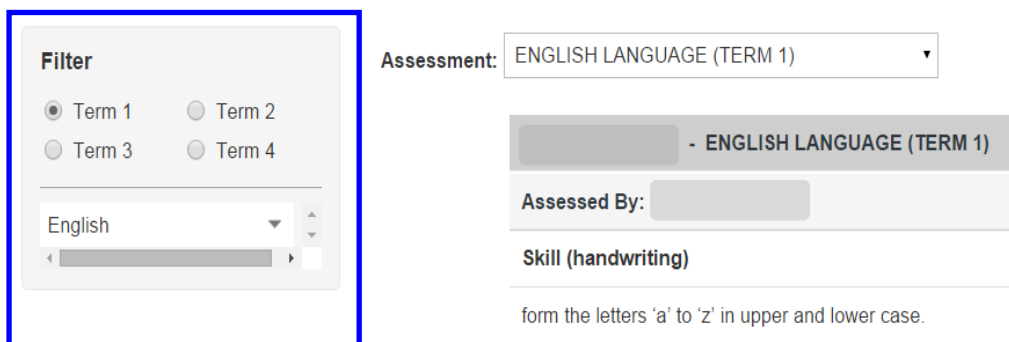
Instruction to access Student's Holistic Assessment (HA) Report

1. Login to Mconline portal.
2. Look for "School Admin" at the toolbar at the top of the page.
3. Click on "Holistic Assessment: Student Holistic Report".



4. Click on the correct Term (Term 1) and select the subject report you would like to view at the left side of the page.

My Report

A screenshot of the 'My Report' page. On the left, there is a 'Filter' section with four radio buttons for 'Term 1', 'Term 2', 'Term 3', and 'Term 4'. The 'Term 1' radio button is selected. Below the radio buttons is a dropdown menu showing 'English'. On the right, there is an 'Assessment:' dropdown menu with 'ENGLISH LANGUAGE (TERM 1)' selected. Below this, there is a greyed-out area with '- ENGLISH LANGUAGE (TERM 1)'. Further down, there is an 'Assessed By:' field and a 'Skill (handwriting)' section with a description: 'form the letters 'a' to 'z' in upper and lower case.' The 'Filter' section and the 'Assessment:' dropdown are highlighted with a blue rectangular box.

5. These are the reports that are available for your viewing in Term 1:

Term 1
English Language
MT Languages (Chinese, Malay or Tamil)
Mathematics
Art
Music
General

6. There are a few items under the “General” report, mainly:

- ✓ Form Teacher’s Remarks
- ✓ Learning Attitude
- ✓ Social & Moral Development

To access these reports, ensure that you have selected “General” report at the left side of the page. Then, click on the drop-down arrow at the end of the [Assessment](#) box.

The screenshot shows a web interface with a 'Filter' section on the left and an 'Assessment' dropdown menu on the right. The 'Filter' section has four radio buttons for 'Term 1', 'Term 2', 'Term 3', and 'Term 4'. Below the radio buttons is a dropdown menu with 'General' selected. The 'Assessment' dropdown menu is set to 'Form Teacher's Remarks (Term 1)'. Below the dropdown menu is a section titled 'Form Teacher's Remarks (Term 1)' with an 'Assessed By:' field. Below this is a 'Back to Top' button. At the bottom, there is a 'Teacher's Feedback' section with the text 'Good work!'.